

How to Add/Edit or Remove Information from the MUSCLE database

Over the past several years, the MUSCLE database has proven to be a valuable and effective tool for inmates returning to communities and for staff in both prisons and community agencies relative to finding local resources and assistance. By far, the biggest concern with the MUSCLE site has been that some of the information is outdated and that the process for additions, deletions, and revisions is cumbersome and time consuming. The Office of Offender Reentry has developed a solution making use of the OERC website.

If you go to the OERC website and click on the MUSCLE icon, it will take you to a MUSCLE webpage. This page has the MUSCLE icon linked to the database. However, the page also has links to three forms. These three forms – Reentry Resource Guide Additions, Reentry Resource Guide Revisions, and Reentry Resource Guide Deletions, are all linked to electronic forms that can be completed and submitted online in just a few moments. Once you make an addition, deletion or revision and click “submit form” in the upper right hand corner, the form will go to the ODRC staff that are responsible for maintaining the database.

If you have questions or concerns, please contact Chris at [Brian Byorth@odrc.state.oh.us](mailto:Brian.Byorth@odrc.state.oh.us).